

DIABETES UK – VOLUNTEER CHAIR OF CROYDON LOCAL GROUP

About the opportunity

The Diabetes UK Croydon Group is largely run by people living with diabetes under the care of Croydon University Hospital. At each regular group meeting we aim to:

- Host friendly and informative talks, where people living with diabetes, their families and carers benefit from advice offered by both experts and personal experiences.
- Organise fundraising events for local issues and diabetes research. We also provide awareness talks for the Croydon community.
- Provide a relaxed social forum for everyone to share their experiences and make new friends.

The group is now seeking a new Chair to ensure the smooth running of the group, lead activities, chair meetings and act as a local representative of Diabetes UK as appropriate. This is a fantastic opportunity for a committed volunteer to make a real difference to people who are living with diabetes in the Croydon area.

About Diabetes UK

There are currently 4.5 million people in the UK living with diabetes, including an estimated 1 million people who have diabetes but do not know it. A further 11.5 million people in the UK are at high risk of getting Type 2 diabetes.

We are the UK's leading diabetes charity that cares for, connects with and campaigns on behalf of every person affected by or at risk of diabetes.

Volunteering is at the heart of our charity, and we depend on an extensive network of people who give us their time freely to help us with our work.

Our team of nearly 7,000 individual volunteers, plus over 250 local groups and communities, are raising awareness, raising funds and making the work of Diabetes UK possible.

What are they looking for?

MAIN TASKS

- To chair group meetings, committee meetings and Annual General Meetings.
- To work with the group committee to plan and coordinate the group's activities.
- To ensure the group is run in accordance with the Diabetes UK Local Group Agreement.
- To approve agenda for committee meetings and the group meetings.
- Ensure the committee and group is up to date with news and developments within Diabetes UK.
- Welcome speakers and new members to group meetings.
- Ensure the correct procedures are followed at Annual General Meetings and deliver the Chair's report.
- Ensure the group is represented by an appropriate member of the group at meetings of other organisations in the group's local area such as patient forums of local NHS bodies.

- Act as a cheque signatory for the group.

KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED

- Clear motivation to improve diabetes support and healthcare locally.
- Good organisational skills and ability to work as part of a team.
- Good communication and listening skills.
- Leadership skills and experience of running meetings.
- Ability to motivate others and involve them in the work of the group.
- Able to delegate tasks to others.
- Awareness of responsibilities to Diabetes UK under charity law.

Diabetes UK offers an induction to the role, ongoing support, resources and training – and a free Diabetes UK membership.

Practical Considerations

This is a voluntary role with a minimum commitment of 1 year. The current Chair is open to spending some time helping the new Chair to settle into the role.

The volunteer can largely carry out this role flexibly during the week from home. There will be some fixed time commitments, such as the regular monthly group meeting, committee meetings and other engagements with local healthcare services.

The group meets on the 3rd Tuesday of the month at:

East Croydon United Reformed Church, Addiscombe Grove, Croydon, CR0 5LP

Application process

If you are interested in this role, please contact the Diabetes UK London Volunteering team. We would be glad to answer any questions and provide an application template.

Tel: 020 7424 1116

Email: london@diabetes.org.uk

