

The London Borough of Croydon invites suitable tenders from suppliers to

931/2021 Holiday Activities and Food (HAF) Programme

The requirement

In November 2020, the Government announced that the Holiday Activities and Food (HAF) programme will be expanded across the whole of England in 2021. The aim of the programme is to provide healthy food and enriching activities to disadvantaged children during the 2021 Summer and Christmas school holidays.

Croydon Council is seeking to work in collaboration with a wide network of partners who can deliver high quality holiday club provision in the 2021 summer and Christmas school holidays. The provision must include both activities and food and each holiday club must meet the programme standards to support high quality provision.

Croydon's confirmed grant allocation for the Holiday Activities and Food is to cover free places at holiday clubs available to children in receipt of benefits-related free school meals (FSM). Holiday provision must be delivered for the equivalent of at least 4 hours a day, 4 days a week, for 4 weeks in the summer holidays and 1 week in the Christmas holidays. This can be delivered more flexibly so long as the minimum hours are met.

The service delivery is due to begin w/c **26th July 2021**.

For more details regarding the Holiday Activity and Food Programme, please follow this link for the DFE guidance: <https://www.gov.uk/government/publications/holiday-activities-and-food-programme/holiday-activities-and-food-programme-2021>

Funding application process

It is anticipated that there will be many organisations across the borough wanting to deliver HAF and we recognise that some organisations will have the capacity to take on more than others. With this in mind, the funding application process has been divided into two strands:

- **Small Grants** – for applications £25,000 and under (by completing and submitting the HAF small grants funding application form, along with the required supporting documentation, by **midday Monday 14th June 2021**. If you would like to apply for HAF Small Grants, please register your interest by email: HAFprogramme@croydon.gov.uk and an application pack will be emailed to you (the funding application documents will be available on our website soon)
- **Large Grants** – for applications over £25,000 (applications are required to go through our formal tender process via the London Tenders Portal www.londontenders.org). Our intention is to open the tender for Large Grants on Monday 17th May with a submission deadline of **midday Monday 14th June 2021**

How to register your interest

If you wish to express your interest in this contract, please send an email to:
HAFprogramme@croydon.gov.uk

Deadlines

- Our intention is to open the tender for **Large Grants** on Monday 17th May. For those who have expressed an interest we will confirm once this is live via email.
- For **Small Grants** we are happy to receive applications from Monday 17th May, submitted via the HAFprogramme@croydon.gov.uk email address.
- The deadline for returning your tender or application is: **12:00:00 noon on Monday 14th June 2021**
- The completed tenders or applications may be submitted any time between Monday 17th May and the closing deadline.
- Late applications will not be accepted.

Additional information

- We reserve the right to make this contract available to partners and other public sector and/or voluntary organisations.
- In keeping with Croydon's commitment to sustainability, please **DO NOT** include any publicity material with your submissions.
- Croydon Council aims to provide equality of opportunity and welcomes applicants from black and minority ethnic communities and disabled groups.
- Please include the contract number of this process when communicating with the Council.
- For application for large grants via the London Tenders Portal, please note that once the tender goes live, all communications will need to be via the procurement portal (www.londontenders.org).
- The Council reserves the right to hold clarification interviews/site visits with leading bidders.