



STEPS TO SUCCESS

Education and employment with training information for 16-19 year olds

If you are 16-19 years old and living or studying in Croydon, you have access to a range of opportunities including: **Further Education (FE)** in sixth forms and colleges, **Training** through vocational training providers, **Employment with Training** e.g. **Apprenticeships** or **Traineeships** through a partnership with Employers and Training Providers/ Colleges, **Volunteering** which can be **combined with part-time learning** and also **Personal Development Programmes** which help you develop your skills e.g. communication, confidence, work readiness and industry related skills.

If you were born on or after the 1st of September 1997 you must remain in some form of education or training until your 18th birthday
and

If you have not achieved at least a grade C in maths and/or English GCSE you will need to study these subjects until you have achieved these grades or until your 18th birthday.

Does this mean that all young people have to stay in school until they are 18?

Not necessarily, although many young people will choose to do that, but you can also choose from the following options:

- full-time education, such as school sixth form or further education (FE) college
- work-based learning e.g. as an apprentice (Apprenticeship) or trainee (Traineeship)
- part-time education or training, if they are employed, self-employed or volunteering for more than 20 hours a week.

What is available for young people in Croydon?

There's a wide range of information and support available to help you make the right choices. There are also courses and jobs with training (including apprenticeships) starting soon. So have a look below and see if there is anything that interests you.

Our **16-19 Opportunities Bulletin** is regularly updated with current course availability and jobs with training vacancies. If you would like the most recent edition or you're still unsure about your next step:

- ring us on **020 8726 7485**
- e-mail **14-19.Team@croydon.gov.uk**
- visit us our webpage at **www.croydon.gov.uk/education/adult/participation-age**

Best wishes, Croydon 14-19 Team

If you're still at school or college, talk to your careers advisor. Also talk to your parents/carers. You may also find the following services useful:

- **NATIONAL CAREERS SERVICE:** Offers young people with free confidential 1 to 1 information, advice and support via telephone, email or secure web chat.
Visit: **nationalcareersservice.direct.gov.uk/Pages/Home.aspx** or ring 0800100900
- **CROYDON YOUNG PEOPLES SERVICE:** The information, advice and guidance portal for young people. Visit: **www.croydonyps.org.uk**
- **JOB CENTRE PLUS:** Support with finding a job and/or benefits available. To find your local job centre go to **los.direct.gov.uk/default.aspx?type=1&lang=en** or ring 0345 604 3719
- **CAREERS BOX:** Has video clips of young adults talking about their experience of work and apprenticeships in a wide range of different businesses:
www.careersbox.co.uk
- **ICOULD:** Ideas to get you thinking about your future career and how to get there:
www.icould.com
- **THE SITE:** Information site for young people covering a wide range of subjects, including work, study and training: **www.thesite.org**
- **NOT GOING TO UNI:** Provides information and advice on apprenticeships, college courses, distance learning and work experience. Contact them at **www.notgoingtouni.co.uk** or telephone an adviser on 0203 691 2800

How can I find out what courses and training are available?

Contact your local colleges and training providers to see what they have available. Most will have details on their website; give them a ring or pop in to see them.

There are also a range of web-based search facilities available, including:

- **CROYDON POST-16 PROSPECTUS:** Information about your options after year 11 is available at **www.croydonyps.org.uk/advice/education-advice/**
- **LEARNDIRECT:** Provides both information and courses, including online English, maths and IT courses. Go to **www.learndirect.com** or call them on 0800 101 901
- **UCAS PROGRESS:** Is an admissions service for young people searching for courses and training after GCSEs: **www.ucas.com/ucas/after-gcses**
- **UCAS:** If you help finding a university course go to **www.ucas.com/**

- **FLOODLIGHT:** Provides information of adult education courses in London:
www.floodlight.co.uk/london/courses-classes-lessons/subject/qualification/study/region/16180339/220706/100/domain.html
- **NATIONAL POST-16 COURSE DATABASE:** The National Careers Service operates a course and search facility at:
<https://direct.gov.uk/advice/courses/Pages/default.aspx>

Apprenticeships are an excellent way of gaining qualifications, practical skills and workplace experience which will help you progress into full employment and/or further study. Whilst National Minimum Apprenticeship Wage rates apply, many employers pay more than the minimum rate.

If you're not quite ready for paid employment, a Traineeship may be work considering. Traineeships give you the opportunity to gain work experience, employability skills, help with English and maths, as well as helping you to prepare for your next steps.

- **NATIONAL APPRENTICESHIP SERVICE:** As well as providing lots of information about apprenticeships and traineeships, this site also has a search and apply facility with 1000's of live vacancies. Go to www.apprenticeships.gov.uk/#/

The type of financial help available will depend on your individual circumstances. If you are at (or applied for a place at) school, college, university or training provider they should be able to give you advice. There is also information available at:

- **STUDENT FINANCE:** For Government information on student finance go to www.gov.uk/browse/education/student-finance
- **16-19 BURSARY FUND:** Information on financial support for young people who need some financial help to stay in education or training after age 16. Visit: www.gov.uk/1619-bursary-fund
- **MONEY ADVICE SERVICE:** Provides general information and advice about money matters at www.moneyservice.org.uk
- **POST 16 TRANSPORT & FINANCE:** For information on available support with transport costs to school or college go to www.croydon.gov.uk/democracy/dande/policies/cfl/16-transport

Can I find work experience or volunteering opportunities?

- **WORK EXPERIENCE:** See the following for work experience, internships and placements for 16-24 year olds: www.studentladder.co.uk
- **VOLUNTEERING:** Search for thousands of volunteering opportunities all over the UK on www.do-it.org/#/ or <https://vinspired.com/>
For local options see: www.cvalive.org.uk/volunteering/want-to-volunteer/

Key to Abbreviations: **FE:** Further Education, **HE:** Higher Education, **PSC:** Professional or Short Courses, **WBL:** Work Based Learning (Apprenticeships/ Traineeships), **PDE:** Personal Development or Employability programmes

PROVIDER NAME AND CONTACT INFORMATION	OFFER
All Inclusive Training 82 London Rd, Croydon, Surrey CR0 2TB. Tel: 020 8253 7062 E: info@allinclusivetraining.org W: http://www.allinclusivetraining.org/	Accounting: WBL, PSC
Business and Education London South (BELS) Saffron House, 15 Park Street, Croydon, Surrey, CR0 1YD Tel: 020 8726 0700 E: info@bels.org.uk W: http://www.bels.org.uk/training.php	Information, Advice & Guidance, Coaching, Employability Training
Capel Manor College Crystal Palace Park Centre, Ledrington Road, London SE19 2BS. Tel/Fax: 020 8778 5572 E: enquiries@capel.ac.uk W: www.capel.ac.uk/crystalpalace	Various incl. FE & WBL in Animal care, Arboriculture and Horticulture
Coulsdon Sixth Form College Placehouse Lane, Old Coulsdon, Surrey CR5 1YA Tel: 01737 551176 E: enquiries@coulsdon.ac.uk W: www.coulsdon.ac.uk	Various Further Education: enquire directly with provider
Croydon Adult Learning and Training (CALAT) Venues in Central Croydon, Coulsdon, New Addington & Thornton Heath Tel: 020 8726 7777 W: http://www.calat.ac.uk/	Part-time adult education courses for work & leisure, incl. English, maths, ESOL
Croydon College College Road, Croydon, London CR9 1DX. Tel: 020 8686 5700 E: apprenticeships@croydon.ac.uk W: http://www.croydon.ac.uk/	Various FE/ WBL/ HE: enquire directly with provider
Croydon Voluntary Action (CVA) Resource Centre, 82 London Road, Croydon, CR0 2TB T: 020 8253 7060 E: cva@cvalive.org.uk W: http://www.cvalive.org.uk/join-us/directory-of-groups/ W: http://cvalive.org.uk/calendar/view	PDE: please see link for details of voluntary organisations who may offer courses/ training/ events for young people in the borough
Crystal Palace Football Club Foundation Selhurst Park, London, SE25 6PU Tel: 0208 768 6047 E: SusanPattersonSmith@cpfcfoundation.org W: http://cpfcfoundation.org/	PDE: Employability, football, coaching and community volunteering
John Ruskin College Selsdon Park Road, South Croydon, CR2 8JJ. Tel: 020 8652 1131 E: info@johnruskin.ac.uk W: http://www.johnruskin.ac.uk/	Various including FE & WBL: enquire directly with provider
Lives Not Knives Centrale Shopping Centre, 21 North End, Croydon, CR0 1TY. E/ W: http://livesnotknives.org/contact/	PDE/ various: enquire directly with provider
London Learning Consortium Christopher Wren Yard, 119 High Street, 1st Floor, Croydon, CR0 1QG. Tel: 0208 774 4040 E: s.bahra@londonlc.org.uk W: http://www.londonlc.org.uk/	WBL, PSC: enquire directly with provider
Military Preparation College (MPCT) Croydon @ Meridian High School, Fairchildes Avenue, New Addington, Surrey CR0 0AH Tel: 08442 438438 E: enquiries@mpct.co.uk W: http://www.mpct.co.uk/	Military Preparation, Public / Uniformed Services, Employability
Princes Trust Various venues in Croydon as well as across London Tel: 07507947598 E: outreach.london@princes-trust.org.uk W: https://princes-trust.org.uk/	PDE/ various: see website and or enquire directly with provider
Sutton and District Training 2 Whitgift Street, Croydon CR0 1FL Tel: 0208 687 5225 E: E: enquiries@suttondistrict.co.uk W: http://suttondistrict.co.uk/	WBL,FE: Retail, Warehousing, Customer Service, Business Admin, ESOL, Health & Social Care, Hairdressing, Construction