



TERRENCE HIGGINS TRUST

JOB DESCRIPTION

JOB TITLE: Sessional Chlamydia Screening Assistant

ACCOUNTABLE TO: Youth Engagement Officers

SALARY: £11.95 per hour and £13.61 per hour

HOURS: Various hours including evenings and weekends

LOCATION: London

JOB PURPOSE

1. Offer young people aged 15-24 the opportunity to take self-administered chlamydia tests in a variety of non-clinical settings.
2. Provide young people with clear, accurate information about chlamydia, STI testing and other sexual health issues in a sensitive and non-judgmental manner.
3. Ensure clients are given the opportunity to feed back about the quality of the service provided.
4. Keep clear, accurate, confidential written records of client information as required.
5. Maintain client confidentiality at all times.
6. Maintain professional relationships with colleagues, outreach venue staff and clients.
7. Provide regular, accurate feedback to the Youth Engagement Officers.
8. Maintain excellent communication and reliability by contacting colleagues to arrange logistics of a shift beforehand, by starting and finishing shifts on time and by returning client information to the agreed office in a timely manner.
9. Perform other required duties in line with the terms and conditions of the post as negotiated with the Youth Engagement Officers.

GENERAL RESPONSIBILITIES

All THT staff to:

- Promote and adhere to THT's Equality & Diversity, Data Protection, Information Governance and Confidentiality Policies and Code of Conduct
- Promote and maintain health and safety regulations, practices and conditions as per policies.
- Take responsibility for the security of buildings and their contents
- Attend meetings, conferences and undertake training, supervision and appraisals as appropriate
- Participate in promotional events e.g. Sexual Health, Condom Week, World AIDS Day, Fundraising and campaigning activities as appropriate.
- Rights & Responsibilities
- General Standards of performance and Behaviour
- THT Values, Vision and Mission (see THT website)

PERSON SPECIFICATION

ESSENTIAL CRITERIA

Criteria assessment methods: Application = A; Interview = I; Test = T

Experience/Skills	A	I	T
Proven experience of working with young people aged 15-24 in a social, educational, health or support setting.	*	*	
Proven ability to build trust and rapport with young people from a variety of different backgrounds.	*		
Proven ability to perform against targets	*	*	
The ability to work in a team and independently.		*	
Proven ability to record confidential information clearly and accurately and to handle information appropriately in line with the policy.	*		
The ability to confidently discuss sensitive topics in a non-judgemental and appropriate manner.	*	*	
Knowledge/Qualifications			
The ability to demonstrate a sound understanding of the barriers young people face when accessing sexual health services and of the influences that impact on sexual risk-taking behaviour.		*	
Considerable knowledge of chlamydia, sexually transmitted infections (STIs) and testing and of how sexual health services operate.		*	
A sound understanding of the importance of confidentiality.		*	
Concrete understanding of Terrence Higgins Trust's ethos and the ability to demonstrate commitment to working in line with our values.	*	*	