



## **Croydon Mencap are advertising for new Trustees, both Ordinary Members and a Treasurer, to join our Board.**

Croydon Mencap represents the interests of people with learning disabilities, their families and carers within the London Borough of Croydon. We are a charitable voluntary organisation and registered charity with our own Board of voluntary Trustees/Directors. Croydon Mencap's purpose is to provide advice, information and support through a range of projects and services. Croydon Mencap is affiliated to Royal Mencap but is not financially supported or governed by its National body.

As a trustee you will be able to use your skills and experience and have a direct influence over a cause you care about. It is a rewarding role, but there are responsibilities meaning you will need to give up enough time to help your charity succeed. Being a Trustee of a Charity means you are there to look after the charity's work and ensure that it uses its money and resources properly, and that it is managed effectively through the paid staff. Trustees are also Company Directors as Croydon Mencap is registered as a company limited by guarantee. As Treasurer you will also have specific duties related to the oversight and management of the Charity's finances, providing direction and operational support to the paid staff.

The Board of Trustees meets on average 4 times a year and everyone is also expected to attend the Annual General Meeting and an annual 'Away Day'. Trustees may also be involved in short term specific interest task groups. If necessary, training is made available where needed e.g. to raise greater awareness to the needs of people with learning disabilities or carers' issues.

Initially the Chairman of the Board and Chief Executive Officer will interview applicants and Trustees can be co-opted throughout the year by the Board. A number of checks are carried out prior to appointment, including a declaration that the potential trustee is not disqualified from standing. Once you have expressed an interest in joining the Croydon Mencap Board of Trustees the Chief Executive Officer or the Chairman will contact you and invite you for a meeting. Alternatively to find out more before you apply please call 020 8684 5890, email [chair@croydonmencap.org.uk](mailto:chair@croydonmencap.org.uk) or visit our website [www.croydonmencap.org.uk](http://www.croydonmencap.org.uk)

**For more information and an application pack, please contact Jo at [jo@croydonmencap.org.uk](mailto:jo@croydonmencap.org.uk)**